



**THE CHARLOTTE-MECKLENBURG BOARD OF EDUCATION (“CMS”)  
Notice of CMS’ Right to Cancel Trips**

CMS sponsors and approves certain non-required field trips, including some overnight and foreign travel. The purpose of CMS approval of such non-required field trips is to assure that any such trips are part of the curriculum and to authorize excused absences from school for both students and CMS staff. **CMS does not assume any financial responsibility for non-required field trips. Trip participants, not CMS, pay for non-required trips.**

CMS administration reserves the right, in its sole discretion, to cancel or postpone all CMS-sponsored field trips and related travel with no advance notice. By way of example, and not limitation, CMS may cancel all field trips and travel in the event of an act of terrorism or war or the threat of an act of terrorism or war.

- When the Homeland Security threat advisory is a Code Red (Severe) status, all foreign and domestic travel for CMS will be postponed, including foreign students traveling to CMS.
- When the Homeland Security threat advisory is Orange (high) or Yellow (elevated), CMS staff and parents will determine their participation in the scheduled foreign or domestic trip, including students traveling to CMS.

Travel agents and other providers of travel-related services typically require nonrefundable deposits that are retained by the service provider if a trip is cancelled. **CMS is not responsible for any such cancellation fees charged by service providers and will not reimburse trip participants for any monies paid to such service providers, even if CMS cancels the scheduled trip.**

CMS recommends that all trip participants review all travel-related contracts and make sure they understand their possible financial risks and obligations. Travel-related contracts for these non-required field trips typically should be signed by the PTAs, Booster Clubs or individual parents that pay for the trip. In appropriate circumstances, with approval of the Superintendent, CMS can be a party to the travel-related contracts; however, CMS will do so only if the contracts specifically state that any cancellation fees are the responsibility of the individual trip participants, not CMS, even if CMS administration cancels the trip.